

**MONDAY, APRIL 1, 2019 – 7:30 P.M.**  
**BOARD OF ALDERMEN**  
**MINUTES**

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MAYOR RICHARD MAGEE

ALDERMAN PAUL ROETTGER

ALDERMAN AARON NAUMAN

ALDERMAN TOM SCHOEMEHL

ALDERMAN BERRY LANE

ALDERMAN MIKE BAUGUS

ALDERMAN JOHN SCHUSTER

CITY ATTORNEY, JIM HETLAGE  
CITY ADMINISTRATOR, BEN DECLUE  
DEPUTY CITY CLERK, JOANNE CARR

MEETING CALLED TO ORDER

The meeting was called to order at 7:30 PM by Acting President Lane

ROLL CALL

Present: Alderman Roettger, Alderman Schoemehl, Alderman Lane,  
Alderman Schuster, Alderman Baugus, Alderman Nauman

Absent: Mayor Magee

PLEDGE OF ALLEGIANCE

APPROVAL OF THE MINUTES FROM MARCH 18, 2019 MEETING

Acting President Lane asked if there were any changes or corrections to the Board minutes from March 18, 2019. There being none, she asked for a motion. Alderman Schuster moved approval of the minutes as submitted. Alderman Nauman seconded the motion, which was unanimously approved.

CITIZEN COMMENTS

None

DISCUSSION: POLICE CAPITAL IMPROVEMENTS PROJECTS

Chief Beaton reported that the current fiscal Capital Improvement Budget calls for \$24,250.00 to purchase a new police department patrol vehicle. The Police Department usually purchase one new police vehicle annually to ensure that the Glendale Police Department's patrol vehicle fleet is safe, well maintained and in good working order.

Chief Beaton stated that during the process of planning and development for the re-construction of city hall and the police department, multiple cuts were made to ensure that the city stayed within budget for the overall project. Many of these cuts were made within the police department's portion of the project; however, there was an agreement that we would try to add

some of the things cut into the upcoming capital improvement initiatives. Chief Beaton stated that the construction project was almost complete; the police department has come to realize that some of the items are needed sooner than it was thought.

Chief Beaton stated that he was respectfully requesting that the city re-allocate the \$24,250 for the new patrol vehicle to be used for items and work needed to update the police department's portion of the building as follows:

- Construct new single occupancy prisoner bunks in each of the three holding cells to meet the St. Louis County Code Regulations;
- Purchase a new secure Armory Gun Cabinet/Storage Cabinet for the Glendale Police Department's new Armory room;
- Add three Security Pass Card Readers within the Booking Room and ALocker Room area of the police department;
- Purchase a new Washer and Dryer to wash the linens within the prisoner holding cells and other police uniforms and /or equipment;
- Purchase a new refrigerator of the Police Department Squad Room for employees use;
- Purchase one new Kevlar Ballistic Riot Helmet for each Police Officer for tactical and/or riot and unrest situations.

Chief Beaton stated that the department would like to include things instead of the car, which could be ordered next year without any problems related to rotation of current vehicle fleet.

Mr. DeClue noted that only one car would be purchased next year and not two vehicles due to the delay of the vehicle purchase.

Alderman Schoemehl asked if the approval request was immediate or was three times to think about the request.

Chief Beaton stated that the holding cell should move forward, noting that one cell was unusable and that all cells should be single use cells; the security pass card readers would allow smooth entrance of all rooms in the police department which currently require a keyed entrance with or without prisoners; the Armory Gun Cabinet had to be cut earlier, and would like it added back; and lastly it was noted that there was a safety need for the Kevlar helmets.

Alderman Nauman asked about budgetary sources for these items, wondering if there were other sources available, and added that it was not good to see the police department sacrifice a car for a couple of months. Alderman Nauman asked if the city could pull funds from the Prop P funds.

Mr. DeClue stated that the city could use the next year's Prop P money, but noted that it was currently obligated to be distributed to the Pension Fund. Mr. DeClue added that it could be reviewed next fiscal year.

Chief Beaton stated that the city had general fund reserves, but noted that it had not been discussed in great detail, adding that the driving force behind the request at this time was related to the ordering and receipt of the new vehicle. Chief Beaton stated that by the time a car was

ordered, the department would not receive it until after July 1, the next fiscal year, adding that he could start the bidding process now.

Alderman Schoemehl was not concerned about the purchase of safety helmets, or the armory cabinet, but was not so sure about the refrigerator or washer and dryer, adding that during the construction meetings the items were discussed and moved at that time.

Chief Beaton stated that the current refrigerator was at the end of its life, and with regard to the washer and dryer, the janitor currently took the holding cell linens home for laundering which may be beyond the scope of duties. Chief Beaton also stated that the appliances requested for purchase would not be commercial grade appliances, and would be used to launder blankets, uniform shirts, etc.

Alderman Baugus stated some items should be considered for approval tonight which could be pressing issues such as the helmets, adding that the Board could move forward based on need.

Alderman Schoemehl stated that the gun cabinet was a reasonable request along with the security pass card readers and the Kevlar helmets, but asked about the use of the holding cells.

Chief Beaton stated that there were never two people placed in one holding cell, noting that of the three holding cells, only two cells had bunks. Chief Beaton added that one cell could not be used.

Alderman Roettger stated that there was additional money available beyond the approved Prop P allocation, and asked if that additional Prop P money was another source for these items.

Alderman Baugus stated that he would not resist, but had concerns about some items.

Chief Beaton stated that the department was not asking for extra money, adding that the purchases would be a savings of \$5,000.00.

Chief Beaton also stated that the department would be able to use the same fleet for one more fiscal year, and that the delay would not throw the fleet life out of order, adding that an second year delay would create a problem.

Alderman Schoemehl stated that he had questions about mixing funds, and wanted to see regular line items.

Chief Beaton noted that all items would remain in the capital improvement budget.

Mr. Hetlage stated that he would take a look at the budget and discuss other funding sources at the next meeting.

Alderman Schoemehl stated he was good with the safety items listed.

Alderman Lane thanked Chief Beaton for his report.

## REPORTS

### Mr. DeClue

Mr. DeClue reported that Mr. Dan Lawrence opened bids for the City audit, and noted that, as usual, the City received one bid from Fick, Eggemeyer & Williamson, whose bid of \$7,100.00 per year seemed reasonable. Mr. DeClue stated that and Ordinance would be reviewed at the next Board of Aldermen meeting.

Mr. DeClue reported that the Public Works new buildings were almost finished, noting that the concrete floor and the buildings overhead door were all that remained to be completed.

Mr. DeClue noted that crew experienced bad weather while working on the project, and noted that the crew stuck with the work nevertheless.

### Alderman Schuster

Alderman Schuster reported that the Tree Board met last Monday, March 25, to discuss the following items:

1. Arbor Day, will take place on April 5, and noted that the City would be planting seven (7) trees on the Luther Lane green space to celebrate the day;
2. It was decided that the 2019 Trim Grant would not be requested this year due to the deadline change which was recently moved up from the normal deadline time, and due to that factor, the Board would not have time to reply;
3. The Tree Inventory will need an update in 2020, and noted that the Board would apply for a Trim Grant at that time;
4. The Tree Board approved the tree removal request by a family on Parkland, which was a Sweet gum tree on the right-of-way. The family would remove the tree at their expense, and would plant a new tree based on the City's approved tree list.

Mr. DeClue reported that the request had already been received.

### Alderman Nauman

Alderman Nauman thanked Chief Beaton for his report, and appreciated that dispatch report from Captain Catlett. Alderman Nauman stated that the report breakdown was a lot of work for Captain Catlett, and proposed that another workshop be scheduled for the next level of understanding. Alderman Nauman noted that there were different ways of measuring data, and wanted to discuss the other options.

Alderman Nauman stated that the Board received a report of runs every month in the past from the Fire Department, and asked to receive the report again, noting that the report need not be a full report, but one that listed safety and dispatch times,

It was noted that a 12 minute call came up at the last meeting, which proved to be an equipment failure, and if it did not take twelve minutes to get to the location of need, the report may have

assisted in understanding that information. It was also noted that information found in the report would allow the Board to focus on specific issues at a workshop.

Mr. DeClue stated that a report will be made available to the Board.

Alderman Nauman stated that Chief Zeitzmann sent a report in the past to the Board which listed runs with a time threshold.

Chief VanGaasbeek stated that the report was available, and noted that types of calls were listed, and added that a standard applied to each call. Chief VanGaasbeek stated that the report was given to the administrative staff on a monthly basis.

Alderman Nauman thanked Chief VanGaasbeek.

Alderman Nauman asked about the Jiffy Lube fence meeting.

Mr. DeClue stated that the Jiffy Lube manager did not attend the meeting, and the fence application was tabled for the next Plan Commission meeting. Mr. DeClue stated that during the meeting it was determined that the fence diagram showed that the fence sat up on the neighboring property where two large shade trees were located, adding that the homeowner doesn't really mind the fence on his property because the area fenced off was too steep to be useful, and good placement of the fence.

Alderman Nauman asked about Glendale Chrysler, and updated information about the conditional use permit obligations.

Mr. DeClue stated that Glendale Chrysler was in a holding pattern, awaiting information from MoDOT about their Manchester Rd. sidewalk plans. Mr. DeClue added that Glendale Chrysler would approach the City of Glendale with a special use permit variance request to update the rear lot requirements. Mr. DeClue noted that all the earlier complaint issues had been remedied; including the removal of deadwood, other debris removal and lawn care. The trees had not been planted as yet due to the future variance request.

Alderman Nauman asked about Jazzfest.

It was reported that the Funky Butt Brass Band, Dean Christopher and Miss Jubilee and the Humdingers would be performing Friday, May 24 at back at City Hall; the following food trucks and tent included Westwood Catering, Russo's Catering, Guerilla Foods, Blues Fired Pizza. More details would follow.

Alderman Nauman suggested that Mr. Hetlage schedule a 'Roberts Rules of Order' presentation for the Board of Aldermen.

Alderman Nauman congratulated all the Aldermen who were elected April 2, 2019

### **Alderman Schoemehl**

Alderman Schoemehl asked about the outcome of the North Glendale Elementary School parking lot addition, and if the criteria used to base the change proved to be successful, i.e., traffic flow, side street safety, and Sappington Road safety.

Chief Beaton stated that the biggest success came with the reduction of side street parking which was reduced immensely, and safety wise, Chief Beaton noted that it allowed for less pedestrian traffic on the streets. Chief Beaton stated that the expanded parking lot had not cleared up traffic completely; however, it was noted that there was not as much backup as in the past.

### **Alderman Roettger**

Alderman Roettger reported that the time had come to disseminate and give the City's opinion about 'Better Together', adding that the information could be added to the next newsletter.

Mr. DeClue stated that an article would be included in the newsletter.

Alderman Schoemehl noted that the Board needed to discuss this issue, and noted that he would like to understand the issues better.

Mr. Hetlage stated that an attorney from Better Together sent a letter to Des Peres concerning the sunshine law, and about cities using public funds for that and for a ballot measure. Mr. Hetlage stated that there was no ballot measure at this time, and added that there was no prohibition on supporting one way or another, added that he would give more guidance to the Board.

Mr. DeClue stated that a budget analysis would be done with Mr. Lawrence defining Glendale's position, adding that some answers will be hard to determine.

Mr. DeClue added that the City could give a best guess on budget versus services, and give an estimate similar to Des Peres report.

Alderman Lane stated that made sense, and added that the Board of Adjustment would remain intact, but all other Boards would disappear.

Alderman Schoemehl stated that many questions had been asked which highlighted that service would not be as available with the merger.

Mr. DeClue noted that things would definitely be different.

### **Alderman Baugus**

Alderman Baugus asked about an update related to the Kirkwood School District's notice regarding someone 'at large'.

Mr. DeClue stated that he and Chief Beaton met with the CFO, Director of Facilities, and others concerning the issue, and it was noted that there was a breakdown on their side, and the superintendant was very apologetic.

Alderman Baugus thanked Mr. DeClue for the report.

### **Alderman Lane**

Alderman Lane reminded everyone to vote tomorrow, and asked about the Berry Road sidewalk project.

Mr. DeClue stated that the sidewalk project had entered the final phase on easement agreements, and noted that a fall date was scheduled for construction.

Alderman Lane stated that was good timing on the easement purchases, and asked that residents be informed moving forward.

Alderman Lane asked about planning a Workshop date for personnel report update.

Alderman Lane noted that the quote listed in the Webster Kirkwood Times were not her remarks.

### **MISCELLANEOUS**

None

### **ADJOURNMENT**

Alderman Baugus moved to adjourn the meeting, seconded by Alderman Schoemehl. The motion was unanimously approved.

These minutes are approved as submitted this 15th of April, 2019.

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Joanne Carr, Deputy City Clerk